

# Town of Nepeuskun

Winnebago County, Wisconsin

PROCEEDINGS OF THE REGULAR MONTHLY MEETING OF THE NEPEUSKUN TOWN BOARD HELD MONDAY, DECEMBER 19, 2022.

The regular monthly meeting of the Town Board of the Town of Nepeuskun was called to order at 7:19pm at the Nepeuskun Town Hall, 1475 County Rd E., with all board members and 5 citizens present for the meeting.

Clerk Pinnow certified that an official notice for this meeting had been posted at the official Town Hall posting site and the Town Website on December 16, 2022.

Motion was made by Supervisor Zache and second by Supervisor Wargula to approve the agenda for December 19, 2022. Motion carried unanimously.

Motion was made by Supervisor Wargula and second by Supervisor Zache to approve consent agenda including addition of transfer of \$10K to LGIP Account:

- a. Approval of minutes for the November 21, 2022, Regular Monthly Town Board Meeting
- b. Approval of Treasurer's Reports
- c. Approval of Bills and Vouchers
- d. Approval of Zoning Permits, Application Fees, and Zoning Administrator Report

Motion carried unanimously.

Public Appearances:

Gordon Butzin inquired as to the status of Spectrum workers fixing damage along town roads. Ordinance drafted by Zoning Administrator to charge for an application and permit for work completed in road right of way.

Plan Commission Recommendations:

8a. Nothing for the month.

Old Business

9a. Discussion was held regarding public nuisance abatement at 9048 Grams Rd. Property owner was sent letter from Town Attorney regarding 30-day notice for building removal.

New Business:

10a. Motion was made by Supervisor Zache and second by Supervisor Wargula to approve quote from Modern Pole in the amount of \$23,582 to replace roof on town hall from ARPA funds. Motion carried unanimously.

b. Motion was made by Supervisor Wargula and second by Supervisor Zache to approve quote from Home Decorating of Berlin in the amount of \$9,285 to replace flooring in town hall from ARPA funds. Motion carried unanimously.

c. Discussion was held regarding curbside recycling proposal received from Harter's Fox Valley Disposal and funding options.

d. Discussion was held regarding ordinance converting Clerk and Treasurer from elected to appointed positions.

Reports from Board Members

11a. Nothing for the month.

11b. Jon Groth indicated Koro Rd brush work would be completed following deer season. Brush in ditch on south end of Wall Street needs to be chipped.

11c. Ripon Fire District – meeting held on December 6, 2022. Discussion was held regarding forensic audit of fire district budget. Fire Chief Saul submitted resignation on December 9, 2022. Earliest RAFD Board could reconvene was December 14, 2022. Deputy Chief and Battalion Chief submitted resignation papers.

McMahon and Associates will manage administrative duties and continue work on strategic plan. Fire department is functioning within command structure and moving forward. Multiple communications received from area fire chiefs willing to help support fire district in interim.

Berlin Fire Dept – Nothing for the month.

11d. Rush Lake Watershed Restoration Inc.

Todd Theilen provided update. Next meeting to be held January 14, 2023. Winter burn will be discussed if conditions are favorable between Jan - March.

12. Correspondence:

- Supervisor Zache inquired as to whether Town could acquire debit card to help with larger purchases vs. utilizing personal accounts to cover costs.

Future Agenda Items:

- Town credit card vs. debit card
- Klavitter property clean up
- Appointment of Town Clerk/Treasurer positions

Motion was made by Supervisor Zache and second by Supervisor Wargula to adjourn. Motion carried at 8:42pm. Motion carried unanimously.

Respectfully submitted,

\_\_\_\_\_  
Rebecca L. Pinnow, Clerk

\_\_\_\_\_  
Robert Zache, Supervisor

\_\_\_\_\_  
Kyle Grahn, Chairman

\_\_\_\_\_  
Michael Wargula, Supervisor

**TOWN OF NEPEUSKUN**  
Treasurer's Report  
1/16/2023

**TOWNSHIP ACCOUNT**

Balance on hand 12/31/2022			\$38,821.44
<b>RECEIPTS</b>			
Zoning Permits			
Daniel & Amy Jones	75.00		
	>>>	75.00	
WI Dept. of Transportation (Highway Aids Payment 1 of 4)	\$28,173.87		
Tax Collections (eChecks)	605.16		
Dog License	3.00		
	>>>	<u>\$28,782.03</u>	
Total Receipts for Month			+ \$28,857.03
Transfer from Money Market Account			+ \$500,000.00
<b>DISBURSEMENTS (check 9754-9759)</b>			
Town Expenses		\$0.00	
Highway Expenses		0.00	
Tax Expenses (TX1-TX6)		501,442.19	
Transfer to Other Accounts		0.00	
IRS-EFTPS (SS & Medicare)		<u>0.00</u>	
Total Disbursements for Month		>>>	- \$501,442.19
Balance on hand 1/16/2023			* \$66,236.28
			*Includes \$76,722.06 ARPA Local Recov Funds

TOTAL RECEIPTS - YTD 2023			\$625,083.97
Beginning Balances			138,907.91
Town Expenses	0.00		
Highway Expenses	0.00		
Tax Expenses	501,442.19		
Bank Charge	0.00		
IRS-EFTPS (SS & Medicare)	0.00		
Transfers to Other Accounts	0.00		
TOTAL DISBURSEMENTS - YTD 2023	+ >>>	<u>\$501,442.19</u>	

**LOCAL GOVERNMENT INVESTMENT POOL**

Balance on hand 12/31/2022			\$103,724.69
Balance on hand 1/16/2023			\$103,724.69

**MONEY MARKET ACCOUNT**

Balance on hand 12/31/2022			\$100,086.47
Tax Collections (Batch #1)		\$398,096.96	
Tax Collections (Batch #2)		134,054.04	
Tax Collections (Batch #3)		<u>64,075.94</u>	
		>>>	+ \$596,226.94
Transfer to Township Account			- \$500,000.00
Balance on hand 1/16/2023			\$196,313.41

Respectfully submitted,  
*Melissa Gravunder*  
Melissa Gravunder, Treasurer

- Melissa Gravunder  
Manage Profile
- View Accounts
- Move Money
- Deposit Checks
- Manage Cards
- Find Locations
- Messages
- Manage Alerts
- Reports

# Fortifi Bank

## MY ACCOUNTS(2)

Total Deposits (2)  
\$730,469.95

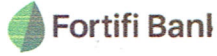
Updated Jan 14, 2023 7:43:08 AM

Security Reminder: Fortifi Bank will never call, text, or email you to ask for your private information.

Township/Village [REDACTED]	\$534,156.54 Balance: \$534,156.54
Checking [REDACTED]	\$196,313.41 Balance: \$196,313.41

## SPENDING

Spending by Category



Credit Card Access/Rewards

Personal Credit Card

Business Credit Card

Order Checks

LOCATIONS

CALL

EM

# Local Government Investment Pool

Welcome Melissa Gravunder - NEPEUSKUN, TOWN OF (870014)

## Home

Toll Free Number  
877-947-7665  
LGIP Administrator  
Phone: 608-266-3711  
Fax: 608-223-6578  
Email: lgip@wisconsin.gov

## Schedule

- Withdraw Funds
- Deposit Notification
- Transfer Funds

## Account Activity

Transaction Type    
Transaction Date From  To  Fund

Transaction Date	Transaction Type	Interest Date	From To	Amount	Balance	Memo
01/09/2023	Interest	12/31/2022	01 - GENERAL	\$324.74	\$103,724.69	INT Dec 22 4.05%
12/29/2022	Deposit - Wire	12/29/2022	01 - GENERAL	\$10,000.00	\$103,399.95	Annual transfer from the general fund

**TOWN OF NEPEUSKUN**  
Treasurer's Report  
12/31/2022

**TOWNSHIP ACCOUNT**

Balance on hand 12/19/2022 \$58,578.00

RECEIPTS

Tax Collections (eCheck)	\$1,934.66			
Special Assessment Letters (4 @ \$10)	40.00			
U.S. Treasury (941 Refund)	12.41			
Interest	7.05			
	>>>		\$1,994.12	
Total Receipts for Month			+	\$1,994.12

DISBURSEMENTS (checks 9731-9753)

Town Expenses (T159-T180)			\$10,489.74	
Highway Expenses (H24)			244.72	
Tax Expenses			0.00	
Transfer to LGIP Account			10,000.00	
IRS-EFTPS (SS & Medicare)			1,016.22	
Total Disbursements for Month			>>>	- \$21,750.68

Balance on hand 12/31/2022 \* \$38,821.44  
\*Includes \$76,722.06 ARPA Local Recov Funds

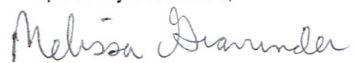
TOTAL RECEIPTS - YTD 2022			\$1,478,088.93	
Beginning Balance			111,026.41	
Town Expenses	492,365.18			
Highway Expenses	197,561.58			
Tax Expenses	745,605.24			
Bank Charge	54.30			
IRS-EFTPS (SS & Medicare)	4,707.60			
Transfers to Other Accounts	110,000.00	+		
TOTAL DISBURSEMENTS - YTD 2022	>>>		\$1,550,293.90	

**LOCAL GOVERNMENT INVESTMENT POOL**

Balance on hand 12/19/2022 \$93,399.95  
 Transfer from Town Account 10,000.00  
 Interest + 324.74  
 Balance on hand 12/31/2022 \$103,724.69

**MONEY MARKET ACCOUNT**

Balance on hand 12/19/2022 \$100,061.80  
 Interest + 24.67  
 Balance on hand 12/31/2022 \$100,086.47

Respectfully submitted,  
  
 Melissa Gravunder, Treasurer

# Checks Issued: Town of Nepeusku

1/16/2023 to 1/16/2023

<i>Check#</i>	<i>Date</i>	<i>To</i>	<i>\$Amount</i>
9754	1/16/2023	Winnebago County Treasurer's Offi	\$164,245.20
9755	1/16/2023	Berlin Area School District	\$177,307.66
9756	1/16/2023	Omro School District	\$33,571.93
9757	1/16/2023	Ripon School District	\$107,306.32
9758	1/16/2023	Fox Valley Technical College	\$3,353.15
9759	1/16/2023	Moraine Park Technical College	\$15,657.93
9760	1/16/2023	MPB Builders	\$23,582.00
9761	1/16/2023	Home Decorating	\$9,285.00
9762	1/16/2023	Alcivia (Landmark)	\$466.56
9763	1/16/2023	Dominion Voting	\$463.00
9764	1/16/2023	GFL	\$1,215.26
9765	1/16/2023	Cedar Corporation	\$52.50
9766	1/16/2023	City of Ripon	\$7,482.43
9767	1/16/2023	Paul Resop	\$300.00
9768	1/16/2023	Dempsey Law Firm	\$991.00
9769	1/16/2023	Alliant Energy	\$80.42
<b>Grand Total</b>			<b>\$545,360.36</b>

**TOWN OF NEPEUSKUN  
WINNEBAGO COUNTY, WISCONSIN**

**ORDINANCE NO. 01-2023-01**

**TOWN ROAD RIGHT-OF-WAY FACILITY LOCATION ORDINANCE**

WHEREAS, the Town Board of the Town of Nepeuskun, Winnebago County, Wisconsin (“Town Board”) has deemed it is in its best interest and that of its citizens to amend the Town of Nepeuskun Municipal Code by adopting and adding a Town Road Right-of-Way Facility Location Ordinance that would create a permitting and regulatory scheme for the construction, installation and repair of facilities used to furnish or distribute heat, light, water, sanitary sewer service, power, telephone service, internet service, or natural gas across or within Town road right-of-way; and

WHEREAS, the Planning Commission of the Town of Nepeuskun (“Planning Commission”), Winnebago County, Wisconsin, reviewed and recommended adoption of Ordinance No. 01-2023-01 on January 9, 2023, at a properly noticed meeting open to the public; and

WHEREAS, the Town reviewed and considered Ordinance No. 01-2023-01 and the Planning Commission recommendation on January 16, 2023, at a properly noticed meeting open to the public; and

NOW, THEREFORE:

1. The Town Board hereby adopts Town of Nepeuskun Ordinance No. 01-2023-01, Town Road Right-of-Way Facility Location Ordinance, as Chapter 16 of the Town of Nepeuskun Municipal Code, as follows:

**16.1 Purpose.** *The purpose of this Ordinance is to create a permitting and regulatory scheme for the construction, installation and repair of facilities used to furnish or distribute heat, light, water, sanitary sewer service, power, telephone service, internet service, or natural gas across or within Town road right-of-way. The Town of Nepeuskun reserves the right to waive any fees associated with town sponsored projects.*

**16.2 Authority.** *This Ordinance is adopted pursuant to Wis. Stat. § 86.16, 182.017, 66.0831, and pursuant to the Town’s police powers.*

**16.3 Definitions.** *For purposes of this Chapter, the following definitions apply:*

1. *“Person and/or applicant” shall mean all individuals, partnerships, associations, and bodies politic or corporate.*
2. *“Facilities” shall mean any pipes, lines, or other infrastructure used to furnish or distribute heat, light, water, sanitary sewer service, power, telephone service, internet service, or natural gas across or within Town road right of way.*

- 16.4 Establishment of Permit.** No Person may construct or install Facilities across or within any Town road right-of-way without a Facility Location Permit issued by the Town Zoning Administrator or an agent designated by the Town Board.
- 16.5 Application for Permit.** Application for a Facility Location Permit shall be made in writing to the Town Clerk upon a form furnished by the Town Zoning Administrator and shall contain, at a minimum, the following information. Applications will not be processed, reviewed or approved until the application is deemed complete by the Town Zoning Administrator.
1. The applicant's name, address, and contact information.
  2. Plan map or sketch showing the following:
    - a. The location of the proposed Facilities.
    - b. The location of all existing Facilities.
    - c. The vertical and horizontal distance between the proposed Facilities and all existing Facilities.
  3. Estimated project starting and restoration completion dates.
  4. For Facility installations and repairs running parallel to four (4) or more parcels, documentation of existing right-of-way conditions shall be submitted using concise photos and/or video covering the entire route.
  5. Signature agreeing to the provisions and conditions of the permit.
  6. Any other information requested by the Town Zoning Administrator or designated agent of the town needed for application review purposes.
  7. Non-refundable application fee consistent with the Town's Annual Fee Schedule.
- 16.6 Application Fee.** The Town Zoning Administrator shall collect a non-refundable application fee, consistent with the Town's Annual Fee Schedule, from the applicant at the time of application for a permit. Failure to submit the appropriate application fee will result in the application being deemed incomplete.
- 16.7 Facility Separation.** All proposed Facilities shall be set back from existing Facilities that were installed by the Town or a Town Sanitary District a minimum horizontal distance of eight feet and a minimum vertical distance of eighteen inches, unless lesser setbacks are approved by the Town Board in its sole discretion.
- 16.8 Administration of Permit.** Facility Location Permits shall be issued by the Town Zoning Administrator unless the Town Board has delegated such authority to another agent. In either event, no Facility Location Permit will be issued until the Town first submits the application to all affected Town utility districts for review and recommendation.



**16.9 Indemnification.** All Facility Location Permit holders shall defend, indemnify, and hold harmless the Town, all Town sanitary and utility districts, and their respective officers, employees, agents, and insurers harmless of and from all actions of any nature whatsoever that arise out of or are connected with any work done by the applicant pursuant to a Facility Location Permit.

**16.10 Enforcement.** Any Person who violates this Chapter shall be subject to a Class III fine as established by Chapter 1 of the Town of Nepeuskun Municipal Code in addition to any other remedies available to the Town at law or equity. For purposes of determining forfeitures under this Ordinance, each day an offense continues constitutes a separate offense. In addition to forfeitures, the Town may seek injunctive relief, abatement orders, and other equitable relief as the Town deems necessary to enforce this Ordinance. The Town shall also be awarded cost of prosecution, including reasonable attorneys' fees, in the event of a violation. Finally, any applicant not in compliance with a previously issued permit, will not receive another Facility Location Permit until compliance is obtained.

2. Passage of this ordinance repeals any prior ordinance addressing construction, installation and repair of facilities within the town right-of-way.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023, on the following vote of the Town Board:

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_ Absent: \_\_\_\_\_

TOWN OF NEPEUSKUN

By: \_\_\_\_\_

Kyle Grahn, Town Chairperson

Attest: \_\_\_\_\_

Rebecca Pinnow, Town Clerk



**FACILITY LOCATION APPLICATION & PERMIT**  
**ROAD RIGHT-OF-WAY – TOWN OF NEPEUSKUN, WINNEBAGO CO.**

Town of Nepeuskun Permit No. \_\_\_\_\_

Utility/Owner: \_\_\_\_\_

Worksite address: \_\_\_\_\_

Section # \_\_\_\_\_

Parcel #(s) \_\_\_\_\_

Property Owner (Name): \_\_\_\_\_

Requestor (Name): \_\_\_\_\_

Address: \_\_\_\_\_

**APPROVAL DATE:** \_\_\_\_\_

By: \_\_\_\_\_

Title: Town Planner

Office Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Type of Utility Installation \_\_\_\_\_

Plans/Map prepared by \_\_\_\_\_ Please enclose copy for Town File

Utility Location is  to cross –right-of-way  parallel to right-of way  
 overhead  underground

Proposed Method of Installation:

tunnel  jack & bore  open cut  suspend on poles  
 suspend on towers  plow  cased  trench

Estimated starting date \_\_\_\_\_ Estimated restoration date \_\_\_\_\_

**Application Check List**

- Is the Permit Fee attached? See Updated Fee Schedule
- Is a map or detailed sketch attached?
- Is all Applicant Contact information complete?
- Is a 10-business day notice provided?
- Applicant agrees to notify Town of completion of work within 7 days of completion.
- Applicant understands it may be subject to a \$50.00 penalty charge for starting work prior to permit approval.

Permit Approval, Denial, or a Request for Additional Information, along with any special provisions, will be emailed to the “Requestor” within 5 days or sooner of the required 10-day notification.

The Applicant understands and agrees that the permitted work shall comply with all Permit Provisions and Conditions listed below on UP-2 thereof, any special provisions listed on the Approval Form, and any and all plans, details or notes attached to the Permit Application, unless amended by Town, and made a part thereof.

By \_\_\_\_\_ Title \_\_\_\_\_  
Date \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_

**Town of Nepeuskun**  
**Utility Permit Provisions and Conditions of Issuance**

Pursuant to Wisconsin Statutes, this permit is granted to allow performance of the specific work described herein. The following standard provisions and any included special provisions shall govern:

1. The Applicant agrees to indemnify and hold harmless the Town of Nepeuskun, its employees and its agents, from any cost, claim, suit, liability and/or award which might come, be brought, or be assessed, because of the issuance or exercise of this permit, or because of any adverse effect upon any person or property which is attributed to the partially or entirely completed works of the Applicant. Accomplishment of the permitted work, or any part thereof, by or on behalf of the applicant shall bind such Applicant to abide by this permit and all its conditions and provisions.
2. The permitted facilities shall, if necessary, be altered at the expense of the Applicant to permit alteration, improvement, or maintenance of the highway as may hereafter be ordered. The entire cost of constructing and maintaining the permitted facilities shall be the obligation of the Applicant unless a contract for such costs has been executed.
3. No open cutting for a crossing will be allowed where the pavement is too narrow to maintain one-way traffic at all times, unless the Town of Nepeuskun has granted permission for a detour. Wherever the pavement is opened, the spoil shall be hauled away and the trench shall be backfilled with sand or gravel and compacted in layers. The pavement removed for a road crossing shall be replaced as per the Town of Nepeuskun specifications.
4. When one-way traffic or a detour is used, the Applicant shall provide ALL NECESSARY SIGNS, FLAGMEN AND LIGHTS required according to the "Manual on Uniform Traffic Control Devices." When a detour is allowed, local newspapers shall be notified by the Applicant in advance of the work being started.
5. All disturbed areas shall be returned to their present condition or better, subject to the satisfaction of the Town of Nepeuskun or its representative. Access to all private drives and public street intersections shall be maintained, and all disturbed areas completely restored.
6. Any trenching, tunneling, or excavating shall be performed in accordance with the requirements of OSHA and the Wisconsin Department of Industry, Labor and Human Relations, and any applicable local regulations.
7. A copy of this approval, along with any plans and special provisions, shall be available on the job site.
8. Upon completion of the work the Applicant shall file a written notice with the Town of Nepeuskun.

**By signing the Permit Application [Form UP-1], you agree to all the above conditions.**

**TOWN OF NEPEUSKUN  
WINNEBAGO COUNTY, WISCONSIN**

**ORDINANCE NO. 01-2023-02**

**Ordinance Regarding Appointment of Town Treasurer**

The Town Board of the Town of Nepeuskun, Winnebago County, Wisconsin, does hereby ordain as follows:

That, pursuant to s. 60.30(1e)(a), Wis. Stat., the office of town treasurer shall be filled by appointment of a majority of the members-elect of the town board.

The term of office for the appointed position shall be set by the town board but may not exceed 3 years. The appointed officer may be re-appointed for additional terms, subject to town board approval. However, removal by the town board during a given term of office may only be for cause as defined under s. 17.001, Wis. Stat. & s. 60.30(1e)(f), Wis. Stat.

This ordinance is subject to approval by the town electors in a referendum, which is hereby called by the Town Board to be held on April 4, 2023. The referendum question shall be:

“Shall the person holding the office of Treasurer in the Town of Nepeuskun be appointed by the town board?”

The salary of the appointed position shall be set by the town board and may not be reduced during the term of office.

This ordinance shall be in full force and effect from and after the date of its passage and publication as required by law.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2023.

Town of Nepeuskun, Winnebago County, Wisconsin.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Supervisor

Attest:

\_\_\_\_\_  
Town Clerk

Posted in 3 places in the Town on \_\_\_\_\_, 2023.

**TOWN OF NEPEUSKUN  
WINNEBAGO COUNTY, WISCONSIN**

**ORDINANCE NO. 01-2023-03**

**Ordinance Regarding Appointment of Town Clerk**

The Town Board of the Town of Nepeuskun, Winnebago County, Wisconsin, does hereby ordain as follows:

That, pursuant to s. 60.30(1e)(a), Wis. Stat., the office of town clerk shall be filled by appointment of a majority of the members-elect of the town board.

The term of office for the appointed position shall be set by the town board but may not exceed 3 years. The appointed officer may be re-appointed for additional terms, subject to town board approval. However, removal by the town board during a given term of office may only be for cause as defined under s. 17.001, Wis. Stat. & s. 60.30(1e)(f), Wis. Stat.

This ordinance is subject to approval by the town electors in a referendum, which is hereby called by the Town Board to be held on April 4, 2023. The referendum question shall be:

“Shall the person holding the office of Clerk in the Town of Nepeuskun be appointed by the town board?”

The salary of the appointed position shall be set by the town board and may not be reduced during the term of office.

This ordinance shall be in full force and effect from and after the date of its passage and publication as required by law.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2023.

Town of Nepeuskun, Winnebago County, Wisconsin.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Supervisor

Attest:

\_\_\_\_\_  
Town Clerk

Posted in 3 places in the Town on \_\_\_\_\_, 2023.

**Plan Commission Recommendation – 1/9/2023**

<b>TOWN OF NEPEUSKUN ANNUAL FEE SCHEDULE <sup>1,2,3</sup></b>		
<b>Effective: Month Day, 2023</b>		
<b>PERMIT or REQUEST</b>	<b>PURPOSE</b>	<b>FEE <sup>1,2</sup></b>
Board of Appeals	Interpretation of Code	\$300
Board of Appeals <sup>3</sup>	Variance	\$300
Conditional Use <sup>3</sup>	See Article 5.8.2	\$300
Culvert / Driveway	New or change access	\$50
Land Division <sup>3</sup>	Divide parcel of land	\$250
Land Consolidation <sup>3</sup>	join parcels of land	\$250
Special Use Permit <sup>3,4</sup>	Special events	\$300 <sup>4</sup>
Re-Zoning <sup>3</sup>	Change zoning of parcel (Rezone)	\$350
Zoning Permit <sup>3,5</sup>	New, enlarged, altered, moved, demolished, or razed building, structure, sign, or use (See Chapter 4)	\$75
Site Plan Review <sup>3,5</sup>	New use, development, building, structure, or sign (See Chapter 5, Article 9)	\$150
Comprehensive Plan Amendment	Comprehensive Plan Amendments (e.g., Future Land Use Plan amendment)	\$350
Facility Location Permit – Single Parcel	Utilities within Town road right-of-way (new or upgrade) – Single Parcel	\$300
Facility Location Permit – 2 to 4 Parcels	Utilities within Town road right-of-way (new or upgrade) – 2 to 4 Parcels	\$400
Facility Location Permit – 5+ Parcels	Utilities within Town road right-of-way (new or upgrade) – 5+ Parcels	\$600
Rental	Town Hall Rental	\$100

- Commented [JK1]:** PC recommends TB consider increasing this fee
- Commented [JK2]:** PC recommends TB consider increasing this fee
- Commented [JK3]:** PC recommends reducing this fee (\$100?)

**FOOTNOTES:**

1. ALL FEES DOUBLE IF ANY CONSTRUCTION IS STARTED BEFORE OBTAINING THE REQUIRED PERMIT(S)
2. ONCE A FEE IS SUBMITTED TO THE TOWN, ALL FEES ARE NON-REFUNDABLE
3. Winnebago County permits/approvals may be required in addition to Town permits/approvals.
4. There shall be no fee for farm and/or real estate auctions, non-profit organization events, outdoor weddings, reunions or similar functions and benefits.
5. New single-family and two-family residences also require a State Uniform Dwelling Code (UDC) building permit.

\*Please refer to the Town of Nepeuskun website or contact the Town Clerk for a copy of the most recently adopted Annual Fee Schedule

Harter's Fox Valley Disposal  
169901 Ringle Ave.  
Ringle, WI 54471



Office: (715) 446-5400  
Website: [www.harters.net](http://www.harters.net)  
Email: [agayhart@harters.net](mailto:agayhart@harters.net)

## The Town of Nepeuskun, WI

Prepared by Nick Achtermeier Jr.  
Harter's Fox Valley Disposal  
169901 Ringle Ave.  
Ringle, WI 54471  
715-446-5400

Harter's Fox Valley Disposal  
169901 Ringle Ave.  
Ringle, WI 54471



Office: (715) 446-5400  
Website: [www.harters.net](http://www.harters.net)  
Email: [agayhart@harters.net](mailto:agayhart@harters.net)

10/26/2022

The Town of Nepeuskun

Harter's Fox Valley Disposal  
169901 Ringle Ave.  
Ringle, WI 54471

Thank you for providing Harter's Fox Valley Disposal with the opportunity to submit a proposal for The Town of Nepeuskun's recycling hauling. We are a customer service oriented, family-owned company that has been hauling trash for four generations. Harter's is a Wisconsin company that employs Wisconsin people and the maximum amount of the revenue we generate is kept in the state. We service over 110 municipalities in Wisconsin and Minnesota, some as big as 18,000 households and some that are just a few hundred households. We service Town of Neenah, Village of Fox Crossings and Town of Vinland and many other communities in Central and North East Wisconsin.

We would like to take this time to say thank you for taking the valuable time out of your day to review our proposal. We hope that our proposal and our reputation will help you to select us to be the future hauler for the Town of Nepeuskun. If you should have any questions, you can contact me anytime.

Thank you,

Nick Achtermeier Jr.  
Municipal Sales Manager  
Cell: 715 881-1698



Harter's Fox Valley Disposal  
169901 Ringle Ave.  
Ringle, WI 54471



Office: (715) 446-5400  
Website: [www.harters.net](http://www.harters.net)  
Email: [agayhart@harters.net](mailto:agayhart@harters.net)

## Submittal Requirements:

1. Insurance requirements are available on award of contract.
2. Billing will be done monthly.
3. 5-year contract.
4. Harter's to provide 95 gallon recycle carts.
5. Recycling to be serviced every other week.
6. Harter's to pay disposal costs.
7. To be serviced out of our Seymour site.

## Pricing for residential carted recycling services:

Cost for service \$10.00 per house per month. This is based on one recycling cart at each residence.

Rates guaranteed for one year and annual CPI increase per year. Based on the US Department of Labor, Bureau of Labor Statistics, and Consumer Price Index for All Urban Consumers (CPI-U), expenditure category of "Garbage and Trash Collection".

Fuel surcharge begins at \$4.00 gallon and adds 1% to the monthly statement for every \$0.10 fuel increases.

### Contacts:

Nick Achtermeier Jr. Municipal Sales Manager cell 715 881-1698 [nachtermeier@harters.net](mailto:nachtermeier@harters.net)  
Andy Gayhart. General Manager. 169901 Ringle Ave, Ringle WI 54471. Office: 715-446-5400,  
Cell: 608-790-7733. [agayhart@harters.net](mailto:agayhart@harters.net)

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## Company Overview:

Harter's Fox Valley Disposal is a fourth generation, family-owned company. We take great pride in our superior customer service. Whether a small account or our largest, we promise each customer that we will go out of our way to help our customers as much as we possibly can.

Harter's Fox Valley Disposal is a sister company to Harter's Quick Clean Up and Dynamic Recycling. Harter's Quick Clean Up operates 25+ trucks, has over 2,000 commercial accounts, picks up over 20,000 residential accounts, and has hundreds of roll off containers in La Crosse, WI. Dynamic Recycling is one of the larger electronic Recyclers in the Midwest, and is a company that operates on high ethics and environmental guidelines. Because of Dynamic Recycling Harter's is able to offer better options on electronic recycling.

We are a company that believes the future is "Green" and are always looking for new ways to recycle and help the environment wherever and whenever possible. It is our promise to our customers that we will always give them the best service, and handle their refuse in the most environmentally friendly way possible.

## Why Harter's is Different:

Harter's is a family-owned trash and recycling business run by people who have dedicated their lives to the trash and recycling industry. In order to better serve our customers, we pride ourselves on knowing more about the waste removal and recycling business than anyone else. We have dedicated ourselves to providing the best service for all of our customers. When our clientele needs something done, they talk directly to a Harter's representative and we take care of the request on the spot. We do not have the "big business" mentality where it always seems to take days to take care of the smallest issues. However, we have the resources to compete with any waste removal and recycling company in the area.

Harter's provides great service, and we also are very competitive in all of our prices. We service over 90 townships in Central Wisconsin and the Fox Valley. Many companies will offer a few references and a couple of townships they serve for future customers to contact. At Harter's we have no problem sending over a spreadsheet of every township we service so our potential customers can pick and choose who they call for references, not just the townships we pick out for you.

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## Recycling:

Due to our proactive approach in keeping recyclable materials out of landfills, we are projecting recycling totals to be at an all-time high. Based on our statistics, we are looking to recycle in excess of 7,000 tons of co-mingled recycling materials as well as cardboard and mixed paper in the coming year. We also work hand in hand with Dynamic Recycling to keep all of your electronics and appliances out of the landfills.

## Company Profile:

- Family-owned company that has been serving the Central Wisconsin area since 2008.
- Locations in Steven's Point, Wittenberg, and Greater Green Bay.
- Primary owner is Gary Harter.
- General Manager is Andrew Gayhart.
- Municipal Sales Manager is Nick Achtermeier.
- Service over 110 townships, and pick up 100,000+ stops per week.
- Specialize in residential services, recycling, commercial pick up, construction dumpsters, roll-off containers, and compactor sales + services.
- Counties serviced include; Brown, Marathon, Menominee, Outagamie, Portage, Shawano, Oconto, Waupaca, Fond du lac, Marinette, Lincoln, Winnebago, Sheboygan, Ozaukee, Washington, Manitowoc, Dodge and Kewaunee.
- Sister Company in La Crosse that has been in business since 1993.
- We have a sister company, Dynamic Recycling, that specializes in electronics recycling.
- Over 80 trucks and 100+ employees with 401k and healthcare benefits.

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## References

Municipality: The City of Wausau  
Contact: Mary Ann Groat-Finance Director  
Email: [mgoat@ci.wausau.wi.us](mailto:mgoat@ci.wausau.wi.us)  
Date of work: 1/1/2016-12/31/2026  
Phone number: 715 216-6640

Municipality: Village of Howard  
Contact: Geoff Farr, PE - Public Works Director  
Email: [gfarr@villageofhoward.com](mailto:gfarr@villageofhoward.com)  
Date of work: 1/1/2014-12/31/2026  
Phone number: 920 434-4060

Municipality: Village of Kronenwetter  
Contact: Richard Downey - Village Administrator  
Email: [rdowney@kronenwetter.org](mailto:rdowney@kronenwetter.org)  
Date of work: 1/1/2016-12/31/2025  
Phone number: 715 693-4200 x102

Municipality: City of Mosinee  
Contact: Bruce Jamroz- City Clerk/Treasurer  
Email: [bjamroz@mosinee.wi.us](mailto:bjamroz@mosinee.wi.us)  
Date of work: 1/1/2021-12/31/2030  
Phone number: 715 693-2275

Municipality: Village of Suamico  
Contact: Andy Smits – Public Works Director  
Email: [andys@suamico.co.org](mailto:andys@suamico.co.org)  
Date of work: 1/1/2014-12/31/2026  
Phone number: 920 434-8410

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**Townships Served**

<b>Marathon County</b>	<b>Waupaca County</b>	<b>Shawano County</b>	<b>Sheboygan County</b>
Franzen	Marion	Almond	Town of Sheboygan
Norrie	Town of Fremont	Angelica	Mosel
Village of Elderon	Wyoming	Belle Plaine	Village of Glenbeulah
Hatley	Big Falls	Grant	
City of Wausau	Clintonville	Green Valley	<b>Ozaukee County</b>
Bevent	Embarrass	Stockbridge Reservation	Village of Fredonia
Kronenwetter		Lessor	City of Port Washington
Village of Marathon	<b>Portage County</b>	Morris	Town of Grafton
Schofield	Alban	Navarino	
Easton	Town of Amherst	Red Spring	<b>Fond du lac County</b>
Aniwa	Village of Amherst	Richmond	Calumet
Texas	Amherst Junction	Seneca	Town of Eden
Ringle	Hull	Town of Birnamwood	Eldorado
Maine	Nelsonville	Fairbanks	Auburn
Edgar	Pine Grove	Town of Wittenberg	Taycheedah
Reid	Rosholt	Village of Wittenberg	Byron
City of Mosinee	Sharon	Hermann	Lamartine
Rib Mountain	Park Ridge	Menominee Reservation	Empire
Knowlton	Dewey	Mattoon	Village of North Fond du lac
Village of Stratford	Belmont	Maple Grove	
	Lanark	Eland	<b>Washington County</b>
<b>Outagamie County</b>	Village/Town of Almond	Village of Birnamwood	Addison
Black Creek	Buena Vista		
Center	New Hope	<b>Winnebago County</b>	<b>Oconto County</b>
Cicero		Town of Neenah	Underhill
Freedom	<b>Brown County</b>	Village of Fox Crossings	
Greenville	Pulaski	Vinland	<b>Manitowoc County</b>
Hortonville	Rockland	Algoma	Eaton
Maple Creek	Howard		
Nichols	Suamico	<b>Kewaunee</b>	
City of Seymour	Bellevue	Town of Casco	
Vanden Broek	Glenmore	Pierce	
Hortonia	Ledgeview	Village of Luxemburg	
	Humboldt	West Kewaunee	
<b>Marinette County</b>		City of Kewaunee	
City of Peshtigo	<b>Lincoln County</b>	Town of Luxemburg	
	Corning	Montpelier	
		Village of Casco	

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